

Admissions Checklist for Hanalani Schools



form **HA-02**

year **16 - 17**

We are delighted with your interest in Hanalani Schools and look forward to the possibility of welcoming your family into our community! This checklist will guide you through the admission process. It will inform you on what is required to apply and when you can expect your testing and interview to occur. All applications are processed on a first-come, first-served basis. To give your child the best opportunity, submit the application early.

Grade:	K3	K4	K5	1	2 - 6	7 - 11	12
Step 1: Application							
HA-01 Application for Admission (\$50 online application fee; \$75 paper application fee) <i>One application must be completed and submitted per applicant.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Step 2: Forms							
Copy of Birth Certificate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Applicant's Photograph <i>(optional)</i> Email to admissions@hanalani.org with the applicant's name and grade applying.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EC-01 Caregiver Reference Report This form must be submitted directly to Hanalani Schools by the caregiver via email, fax, or mail. If applicant is not currently in preschool or day care, have a non-relative adult complete the form. If mailing, please provide a stamped envelope addressed to Hanalani Schools for the caregiver's use.	<input type="checkbox"/>	<input type="checkbox"/>					
EC-02 Parent Questionnaire To be completed by the parent / guardian of the applicant.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Course Grades Submit the previous year's report card and the first semester grades of the current school year.				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Copy of Most Recent Standardized Test Results				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HA-24 Common Teacher Reference (Grades K-1) This form must be submitted directly to Hanalani Schools by the teacher via email, fax, or mail. If mailing, please provide a stamped envelope addressed to Hanalani Schools for the teacher's use.			<input type="checkbox"/>	<input type="checkbox"/>			
HA-25 Common Teacher Reference (Grades 2-12) This form must be submitted directly to Hanalani Schools by the teacher via email, fax, or mail. If mailing, please provide a stamped envelope addressed to Hanalani Schools for the teacher's use.					<input type="checkbox"/>		
Math Teacher Reference Use Form HA-25. This form must be submitted directly to Hanalani Schools by the teacher via email, fax, or mail. If mailing, please provide a stamped envelope addressed to Hanalani Schools for the teacher's use.						<input type="checkbox"/>	<input type="checkbox"/>
English Teacher Reference Use Form HA-25. This form must be submitted directly to Hanalani Schools by the teacher via email, fax, or mail. If mailing, please provide a stamped envelope addressed to Hanalani Schools for the teacher's use.						<input type="checkbox"/>	<input type="checkbox"/>



Grade: K3 K4 K5 1 2 - 6 7 - 11 12

Step 2: Forms (cont.)

<p>US-03 Pastor or Character Reference This form must be submitted directly to Hanalani Schools by the pastor. If the applicant does not have a pastor, a character reference may be completed instead. Please include a stamped envelope addressed to Hanalani Schools.</p>						<input type="checkbox"/>	<input type="checkbox"/>
<p>US-05 Mentor Reference Report <i>(optional)</i> This form must be submitted directly to Hanalani Schools by the mentor. Please include a stamped envelope addressed to Hanalani Schools.</p>						<input type="checkbox"/>	<input type="checkbox"/>

Step 3: Assessment

<p>Brigance Screening The Admissions Office will contact you to schedule a testing date during the months of January through June once the application and required documents have been received. K4 & K5 tests are occasionally scheduled on weekdays.</p>		<input type="checkbox"/>	<input type="checkbox"/>				
<p>Stanford Achievement Test (SAT) The Admissions Office will contact you to schedule a testing date during the months of January through June once the application and required documents have been received. Testing sessions are generally scheduled on Saturdays.</p>				<input type="checkbox"/>	<input type="checkbox"/>		
<p>Secondary School Admission Test (SSAT) Grades 7-11 are required to submit scores from the Secondary School Admission Test (SSAT) – please visit www.ssat.org to register for the exam. Use code 3685.</p>						<input type="checkbox"/>	
<p>Scholastic Aptitude Test (SAT) Grade 12 applicants submit copies of their scores on the SAT college entrance examinations. They do not take the SSAT.</p>							<input type="checkbox"/>

Step 4: Interview

<p>Applicant Interview A personal interview with the applicant and parent(s) will be scheduled for all qualified applicants once all prior steps have been completed.</p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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2016 Testing Dates for Grades K4-6

January 9, 2016
February 6, 2016
March 5, 2016
April 2, 2016
May 7, 2016

2015-2016 SSAT Test Calendar

October 17, 2015
November 14, 2015
January 9, 2016
February 6, 2016
March 5, 2016



Please visit www.ssat.org for testing locations and registration deadlines.

