

# Student Re-Enrollment Contract

for Hanalani Schools (Page 1 of 3)

**For Office Use Only** (do not complete)

Received On

This form is due: **February 26, 2016**

## Student

Student Legal Last Name		Student Legal First Name	
Student Legal Middle Name		Grade Entering	
Child Enrolling	<input type="radio"/> First (\$500 deposit)	<input type="radio"/> Second (\$250 deposit)	<input type="radio"/> Third/etc. (\$0 deposit)
			Sibling(s) Grade

## Additional School-Year Options (Subject to availability. Program cost will be added to the SMART Tuition account.)

**\* PLEASE NOTE:** Preference for selections below is on a first-come, first-served basis to those re-enrolled by February 26. After February 26, any remaining seats will be available to new students.

<input type="radio"/> After-School Computer — \$210 K4 & K5 only	<input type="radio"/> After-School Japanese — \$650 Preference given to Grades 3 & 4	<input type="radio"/> Senior Trip — \$2,200 Optional but recommended	<input type="radio"/> 8th Grade Maui Trip — \$800 Optional but recommended
<input type="radio"/> Private Piano Lessons — \$850 Grades 1–12	<input type="radio"/> Private String Lessons — \$850 Grades 1–12	<input type="radio"/> Private Voice Lessons — \$850 Grades 4–12	<input type="radio"/> Group Voice Lessons — \$425 Grades 4–12
<input type="radio"/> <b>Robotics:</b> Grades 4–6 (preference will be given to students in Grades 5 & 6) — \$175 <i>Robotics conflicts with After-School Japanese and Athletics.                  Robotics instructor will make the final determination of which clinic level each student will be enrolled.</i>			
<input type="checkbox"/> Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced			

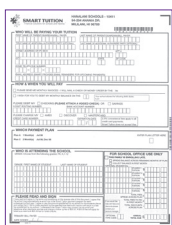
## Student Care Services (Early Childhood & Elementary only)

<input type="radio"/> Before-School Care — \$720 6:30 - 7:30 AM	<input type="radio"/> Early Childhood After-School Care — \$2,050 2:45 - 5:30 PM (Monday - Thursday) 1:45 - 5:30 PM (Friday)	<input type="radio"/> Elementary After-School Care — \$1,850 3:00 - 5:30 PM (Monday - Thursday) 2:00 - 5:30 PM (Friday)
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## Break & Summer Programs

<b>Intersession 1</b> (October 11 – 14, 2016) For Grades K3–6 <ul style="list-style-type: none"> <li><input type="radio"/> Intersession 1 — \$195</li> <li><input type="radio"/> Before-School Care — \$25</li> <li><input type="radio"/> After-School Care — \$55</li> </ul>	<b>Intersession 2</b> (May 30 – June 2, 2017) For Grades K3–6 <ul style="list-style-type: none"> <li><input type="radio"/> Intersession 2 — \$195</li> <li><input type="radio"/> Before-School Care — \$25</li> <li><input type="radio"/> After-School Care — \$55</li> </ul>	<b>Summer Program</b> (June 5 – July 14, 2017)* <ul style="list-style-type: none"> <li><input type="radio"/> Early Childhood &amp; Elementary Ka Imi Loa (K3–6) — \$1,255</li> <li><input type="radio"/> Before-School Care (K3–6) — \$165</li> <li><input type="radio"/> After-School Care (K3–6) — \$390</li> </ul> *Summer course information for Grades 7–12 will be available early 2017. For approximate pricing information, please refer to form HA-20.
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## Tuition Payment Options



**All families must have a completed SMART Tuition form on file.** A SMART Tuition administrative fee of \$50 per family will be included on the first invoice.

**\* Returning Families:** No action is needed to keep the same plan. For any payment plan changes, complete a new SMART Tuition form (available on our website and in the divisional offices) and submit to your respective divisional offices by February 26, 2016.



Visit us online at [www.hanalani.org](http://www.hanalani.org)

P: (808) 625-0737 ext. 450 (Grades K3–1), 451 (Grades 2–6), 452 (Grades 7–12)

Prices subject to change

## Contract Policies & Rules

### 1. RETURNING STUDENTS

A nonrefundable deposit (\$500 for the first child, \$250 for the second child, and \$0 for each additional child) holds my child's seat for the upcoming school year. This deposit will be applied to my SMART Tuition account for the 2016-2017 school year. My child will not be re-enrolled until this deposit and all required items are submitted.

### 2. MONTHLY PAYMENT PLANS

A one-time \$175 monthly plan fee is charged per family, and families must pay via auto-debit.

### 3. AVAILABLE DISCOUNTS

Families who have more than one child enrolled receive a 10% discount off the base tuition (not including fees) for the second child and each child thereafter. Family discount is based on natural relationship or adoption. Families may also receive a \$400 discount for selecting the one-time tuition payment option.

### 4. INSUFFICIENT FUNDS (NSF)

A \$35 charge will be assessed for each returned check or unaccepted electronic transfer. After three NSFs, my child may be released from Hanalani Schools.

### 5. DELINQUENT ACCOUNTS

A charge of 1.5% of the entire outstanding balance may be assessed each month for any past due balances. SMART Tuition also charges additional fees for each late or missed payment (see SMART Tuition form for details). Delinquent accounts will be sent to collections.

### 6. PROGRAM CHANGES

Any changes to my account must be made in writing (HA-14 available upon request or on our website). However, any cancellation and/or change of programs received after August 1, 2016, are subject to a \$60 service fee.

### 7. APPRECIATION REFERRAL CREDIT

Hanalani Schools extends a \$750 appreciation referral credit (per student) to a currently enrolled family that refers a student who enrolls in Hanalani for a full year. Mid-year enrollment will be prorated. When the new student enrolls, the appreciation referral credit will be applied to the referring family's account

over two semesters — \$375 to the first semester and \$375 to the second semester, or prorated accordingly. Credit balances resulting from this credit will not be refunded until after the school year.

### 8. COURT ORDERS

A copy of the court order must be provided if split-billing is required. Each parent is financially obligated for their child's entire tuition, fees, and any additional programs selected.

### 9. RECOVERY EXPENSES

Collection costs, attorney fees, and other service fees will be paid by the party responsible for payment of the student's account.

### 10. TERMINATION OF AGREEMENT

Termination of this agreement is contingent upon the school's acceptance of another financial arrangement.

### 11. USE OF LIKENESS

I agree by my signature below that photos and videos of my child as well as artwork, writing samples, and other school work may be reproduced in Hanalani brochures, advertisements, electronic publications, print and web media (including website, email, and social media), or any other published materials.

### 12. CODE OF CONDUCT

Hanalani Schools' full code of conduct is included in the Parent-Student Handbook which is located on our website. Students and parents will be held accountable for complying with the rules and regulations therein.

### 13. PARENTAL RESPONSIBILITY

While we acknowledge parental responsibility and welcome positive involvement, Hanalani Schools reserves the right to deny student admission or discontinue enrollment in the event that a parent exhibits behavior that is inappropriate, scandalous, rumor-driven, threatening, hostile, or divisive in nature. In such a case, the decision of the Administrative Team regarding the suitability for continued enrollment or acceptance in the school will be final.

## Deposit Payment

Deposit is **due at the time of signing this contract**. Deposit amount is \$500 for the first child, \$250 for the second child, and \$0 for each additional child. Deposit may be paid via check or credit card (see right).

Payment information entered here will **not** be a substitute for a completed SMART Tuition form.

#### Payment by Credit Card for Deposit Only

Discover Card  Master Card  VISA  American Express

Card #

Expiration     CVV

Print Name on Card

#### Payment by Check for Deposit Only

Enclosed is a check for: \$

Check #

Please make checks payable to Hanalani Schools.

## Parent Agreement

This is to acknowledge that I have read and understand the Student Re-Enrollment Contract of Hanalani Schools. I agree that my signature constitutes full acceptance of all PAYMENTS, RULES, REGULATIONS, AGREEMENTS, and POLICIES as stated or referred to in this contract. I understand that I will be billed for my child(ren) via SMART Tuition for the grade-appropriate tuition/fees plus any optional fees I select as stated on form HA-20 (Tuition & Services Pricing).

Parent/Legal Guardian Signature

Printed Name

Date



Visit us online at [www.hanalani.org](http://www.hanalani.org)

P: (808) 625-0737 ext. 450 (Grades K3-1), 451 (Grades 2-6), 452 (Grades 7-12)

NOTICE OF NON-DISCRIMINATORY POLICY AS TO STUDENTS  
 Hanalani Schools does not discriminate on the basis of race, religion, color, national and ethnic origin, gender, or disability in areas of admission, financial aid, athletics, and other school-administered programs.

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# Student Re-Enrollment Contract: Financial Obligations

for Hanalani Schools (Page 3 of 3)



I, THE UNDERSIGNED PARENT/LEGAL GUARDIAN, UNDERSTAND AND WILL ADHERE TO THE FOLLOWING FINANCIAL OBLIGATIONS:

## Withdrawal / Release

If a student withdraws or is released from the school for any reason, Hanalani Schools will charge the remaining month plus an additional month for all tuition and additional programs selected. If there is an outstanding balance on my account at the time of withdrawal or release, payment is due in full on the last day of my child's attendance.

\_\_\_\_\_  
Parent/Legal Guardian Initials

## Balance Qualification

Enrollment will be disallowed if the outstanding balance from prior Hanalani school year(s) is not paid. Hanalani Schools reserves the right to roll over outstanding balances from prior school years to the 2016-2017 school year in SMART Tuition.

\_\_\_\_\_  
Parent/Legal Guardian Initials

## Institutional Qualification

Hanalani Schools reserves the right to discontinue enrollment of a student any time tuition payments become more than 30 days delinquent. Hanalani also reserves the right to dismiss a student or request parents to withdraw a student with unsatisfactory academic standing and/or unsatisfactory behavior in accordance with Hanalani Schools' policies.

\_\_\_\_\_  
Parent/Legal Guardian Initials

## Financial Policy

According to Hanalani School's policy in the Parent-Student Handbook (page 46):  
If an account is past due, the student may not attend classes until the past-due account has been resolved. Past-due accounts not resolved will result in the student's release. All accounts (tuition balance, charges, and fines) not current at the end of first semester or the end of the school year will result in the following:

- Final grades will not be calculated, and the report card will reflect an "I" for incomplete.
- Denied enrollment for second semester or re-enrollment the following school year.
- A past due account will be sent to a collection agency.
- Payment of collection, attorney, and other service fees will be paid by the party responsible for the student's account.

\_\_\_\_\_  
Parent/Legal Guardian Initials

## Parent/Legal Guardian Signature

This is to acknowledge that I have read and understand this Student Re-Enrollment Contract: Financial Obligations form. I agree that my signature constitutes full acceptance of all PAYMENTS, RULES, REGULATIONS, AGREEMENTS, and POLICIES as stated or referred to in this contract. I understand that I will be billed for my child(ren) via SMART Tuition for the grade-appropriate tuition/fees plus any optional fees I select as stated on form HA-19b (Student Re-Enrollment Contract).

Parent/Legal Guardian Signature

Printed Name

Date



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