

**ENR-00**  
2017 - 2018

# Admission Procedures Checklist

for Hanalani Schools

Thank you for your interest in Hanalani Schools. We look forward to welcoming your family into our community! This checklist will guide you through the admission process. It will inform you on what is required to apply and when you can expect your testing and interview to occur. All applications are processed on a first-come, first-served basis. To give your child the best opportunity, submit the application early.

Grade: **K3** **K4** **K5** **1** **2 - 6** **7 - 11** **12**

## Step 1: Application

### Application for Admission (ENR-01)

- Complete online (\$50 fee) or request paper application (\$75 fee)
- One application must be completed and submitted per applicant.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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## Step 2: Supporting Documents

### Copy of Birth Certificate

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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### Applicant's Photograph (optional)

- Email to [admissions@hanalani.org](mailto:admissions@hanalani.org) with the applicant's name and grade applying.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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### Course Grades

- Submit the previous year's report card and the first semester grades of the current school year.

			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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### Copy of Most Recent Standardized Test Results

			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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### Caregiver Reference, Grades K3-K4 (ENR-02)

<input type="checkbox"/>	<input type="checkbox"/>						
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### Parent Questionnaire, Grades K3-K4, K5 (ENR-03)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
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### Common Teacher Reference, Grades K5-1 (ENR-04)

		<input type="checkbox"/>	<input type="checkbox"/>				
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### Common Teacher Reference, Grades 2-12 (ENR-05)

				<input type="checkbox"/>			
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### English Teacher Reference (ENR-05)

					<input type="checkbox"/>	<input type="checkbox"/>	
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### Math Teacher Reference (ENR-05)

					<input type="checkbox"/>	<input type="checkbox"/>	
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### Pastor/Character Reference (ENR-06)

					<input type="checkbox"/>	<input type="checkbox"/>	
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### Mentor Reference (ENR-07)

					<input type="checkbox"/>	<input type="checkbox"/>	
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*If mailing reference forms, please provide the reference giver with a stamped envelope addressed to Hanalani Schools.*

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## Step 3: Assessment

<p><b>Brigance Screening</b></p> <ul style="list-style-type: none"> <li>— The Admissions Office will contact you to schedule a testing date during the months of January through June once the application and required documents have been received. K4 and K5 tests are occasionally scheduled on weekdays.</li> <li>— <b>2017 Test dates: January 7, February 11, March 4, April 8, May 6</b></li> </ul>		<input type="checkbox"/>	<input type="checkbox"/>					
<p><b>Stanford Achievement Test (SAT)</b></p> <ul style="list-style-type: none"> <li>— The Admissions Office will contact you to schedule a testing date during the months of January through June once the application and required documents have been received. Testing sessions are generally scheduled on Saturdays.</li> <li>— <b>2017 Test dates: January 7, February 11, March 4, April 8, May 6</b></li> </ul>			<input type="checkbox"/>	<input type="checkbox"/>				
<p><b>Secondary School Admission Test (SSAT)</b></p> <ul style="list-style-type: none"> <li>— Grades 7-11 are required to submit scores from the Secondary School Admission Test (SSAT). Please visit <a href="http://www.ssat.org">www.ssat.org</a> for testing locations, registration deadlines, and to register for the exam. Hanalani Schools' code is <b>3685</b>.</li> <li>— The Admissions Office offers SSAT waiver codes to Hanalani applicants. To receive a waiver code, please contact the office.</li> <li>— <b>2017-18 SSAT Test dates at Hanalani Schools:</b>  <b>October 15, 2016</b>  <b>November 12, 2016</b>  <b>January 7, 2017</b>  <b>February 11, 2017</b>  <b>March 22, 2017</b></li> </ul>						<input type="checkbox"/>		
<p><b>Scholastic Aptitude Test (SAT)</b></p> <ul style="list-style-type: none"> <li>— Grade 12 applicants may submit copies of their SAT college examination scores.</li> </ul>								<input type="checkbox"/>

## Step 4: Interview

<p><b>Applicant Interview</b></p> <ul style="list-style-type: none"> <li>— A personal interview with the applicant and parent(s)/guardian(s) will be scheduled for all qualified applicants once all prior steps have been completed.</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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